



## MECKLENBURG COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD OF DIRECTORS MEETING MINUTES

February 15, 2011 @ 12:00 Noon  
3333 North Tryon Street Charlotte, North Carolina 28206

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*DIRECTORS: Cleveland Edwards, Chairman*

*Angeles Ortega-Moore, David Conway and via teleconference Harry Lomax*

*STAFF: Chief Executive Officer Paul Stroup*

*Chief Financial Officer Mike Tully; Operations Director Jason Hughes; Law Enforcement Division Director Mike Crowley, Human Resource Director Laura Sherer; Education/Community Relations Director Mary Ward and Administrative Assistant Dawn Carey*

*GUESTS: Howard Phillips, HMP Service; Gary Morgan, RJ Leeper Construction LLC; Flay Lee, Melissa Thompson and "Leah" (last name not given for confidentiality), Hope Haven*

### ITEMS OF BUSINESS DISCUSSED AND ACTION TAKEN:

Chairman Edwards called the meeting to order.

#### I. CHAIRMAN REPORT

Motion was made by Chairman Edwards, seconded by Director Ortega-Moore and unanimously carried to approve the January 18, 2011 meeting minutes.

Future meetings were confirmed for March 15 and April 19, 2011.

Mr. Flay Lee, Vice President of Clinical Programs, Hope Haven, gave an update regarding the Substance Abuse Task Force project funded by the board's alcohol education grant program. Hope Haven is a residential after-care facility that provides life skills for homeless, chemically dependent adults and families within a supportive residential environment, leading to independence. Mr. Flay spoke of the success of the project and introduced a member of the Hope Haven team, Ms. Melissa Thompson, Vice President of Public Affairs and Outreach. Ms. Thompson thanked the board for its continued support and partnership and left a copy of Highlight's Of Hope (Hope Haven's annual report).

Mr. Lee introduced "Leah", a resident of Hope Haven. "Leah" shared inspirational thoughts of how Hope Haven has been instrumental in her road to sobriety. Chairman Edwards thanked Mr. Flay, Ms. Thompson and "Leah" for their time and informative feedback on how the ABC grant program continues to benefit the community.

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II. STORE OPERATIONS

Mr. Hughes noted the January 2011 sales report.

Mr. Hughes gave a detailed slide presentation reporting on the methodology employed to receive and distribute inventory into the Board's warehouse and stores.

III. FINANCE

Mr. Tully reviewed the January 2011 financial highlights.

IV. ALCOHOL EDUCATION

Ms. Ward reviewed highlights from the January 2011 Activity Report.

Ms. Ward noted the interim evaluation report for FY 2011 grant program will be presented at the March 2011 board meeting. Preparations for announcing FY 2012 grant cycle is currently underway. Ms. Ward and Director Ortega-Moore plan to invite back Ms. Jennifer Hurd, who participated on the grant committee last year, to participate again this year. Information regarding FY 2012 grant cycle will be posted on the board's website April 1 until April 30.

V. LAW ENFORCEMENT

Mr. Crowley reviewed January 2011 activity reports.

In follow-up to last month's report, Mr. Crowley requested board approval to hold a press conference March 17, 2011 to unveil the new law enforcement motorized carts. Governor Bev Perdue along with local and state officials will be invited, as these carts were purchased with a grant received from the NC Governor's Highway Safety Program.

After discussion, it was the consensus of the board to authorize Mr. Crowley to hold a press conference tentatively March 17, pending the Governor's reply.

VII. MANAGEMENT

Mr. Stroup updated management currently waiting the city council's rezoning decision February 21 for the Carmel Road location. The estimated closing is March 11.

Mr. Gary Morgan, RJ Leeper Construction Company, reviewed details of the renovation construction budget for the new South Boulevard location.

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During discussion, Chairman Edwards questioned why the RJ Leeper Construction LLC was listed as a subcontractor and counted towards the MWBE (Minority and Women-owned Business Enterprise) credit. Mr. Morgan replied to characterize RJ Leeper Construction as a subcontractor was inaccurate (RJ Leeper Construction LLC is the Construction Manager at Risk); however, RJ Leeper is a minority firm and according to state statutes meets the qualifications for MWBE credit. Director Ortega-Moore then questioned why the overall MWBE percentage was so low. Mr. Morgan explained it is a priority of RJ Leeper Construction LLC to make available every opportunity for minority firms but can't always control participation. Chairman Edwards challenged Mr. Morgan and management to revisit this issue in an effort to increase MWBE participation.

Motion was made by Chairman Edwards, seconded by Director Lomax and unanimously carried approving the construction budget of \$742,404.88 for the renovation of the relocated South Boulevard store. The board advised, when possible, to increase the MWBE participation for future contracts.

***[\*NOTE: Director Lomax disclosed no personal or professional relationship between himself and subcontractor Lomax Flooring.]***

Mr. Stroup discussed the board's 5-year financial operations review and highlighted areas of comparison between Mecklenburg County and Wake County ABC board's.

Mr. Stroup updated on recent news of the Democratic National Convention being held in Charlotte 2012. The expectation for attendance numbers will be similar to that of the CIAA Tournament. As details become available, Mr. Stroup will share with the board.

There being no further business, the meeting was adjourned at 2:17 p.m.

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Cleveland Edwards, Chairman