



MECKLENBURG COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD OF DIRECTORS MEETING MINUTES

August 16, 2011 @ 12:00 Noon
3333 North Tryon Street Charlotte, North Carolina 28206

DIRECTORS: Cleveland Edwards, Chairman

Angeles Ortega-Moore, David Conway and via teleconference Jerry Hwang

STAFF: Chief Executive Officer Paul Stroup

*Chief Financial Officer Mike Tully; Law Enforcement Division Director Mike Crowley;
Human Resource Director Laura Sherer; Operations Director Jason Hughes;
Education/Community Relations Director Mary Ward and Administrative Assistant Dawn
Carey*

GUESTS: Dwayne Seegars, Scott Wooley and Kevin Helms

ITEMS OF BUSINESS DISCUSSED AND ACTION TAKEN:

Chairman Edwards called the meeting to order.

I. CHAIRMAN REPORT

Motion was made by Director Ortega Moore to approve the July 19, 2011 meeting minutes. Chairman Edwards noted one correction to the minutes under Section IV – Alcohol Education:

Correction: “After discussion, motion was made by Director Conway, seconded by Director Ortega Moore and unanimously carried approving raising the individual organization award amount from a maximum of \$30,000 to a maximum of up to \$50,000 beginning FY 2013.”

Motion was seconded by Director Conway and unanimously carried approving the July 19, 2011 meeting minutes noting the correction as noted by Chairman Edwards.

Future meetings were confirmed for September 20 and October 18, 2011.

II. STORE OPERATIONS

Mr. Hughes recognized District Managers Dwayne Seegars and Scott Wooley, along with Warehouse Manager, Kevin Helms. Each gentleman introduced themselves and briefly detailed their responsibilities.

Mr. Hughes reviewed the July 2011 sales report.

ABC BOARD MEETING

August 16, 2011

2 of 3

Director Hwang commented that during his recent store visit to Store #9 (Graham Street) employees shared concerns of fellow employees and shoppers relating to conversations regarding closing this location. Director Hwang encouraged management to reassure staff there are no forecasted plans to close the Graham Street location.

III. FINANCE

Mr. Tully reviewed the July 2011 financial highlights.

IV. ALCOHOL EDUCATION

Ms. Ward reviewed the July 2011 activity report.

Ms. Ward noted some important date reminders:

- **Monday, August 22, 2011 @ 9:45** InnerVision's ribbon cutting ceremony for their new location
- **Monday, August 22, 2011 @ 4:00** Changed Choices site visit
- **Week of September 5th**, FY 2011 Alcohol Education Grant Program Final Evaluation to be mailed under separate cover
- **Tuesday, September 27, 2011 @ 11:30** Anuvia's Annual luncheon hosted at the Westin Hotel.

V. HUMAN RESOURCES

Ms. Sherer reviewed subsistence amounts for meals, which were revised by the Office of State Budget & Management on July 13, 2011. Ms. Sherer advised that the meal coverage amounts incorporated in the ABC Board's travel policy are those which are established by the OSBM, and requested that the Board affirm an update to the ABC Board's travel policy accordingly.

Motion was made by Director Conway seconded by Director Ortega Moore and unanimously carried to amend the Board's travel policy to reflect the updated meal coverage amounts (breakfast \$8.00, lunch \$10.45, dinner \$17.90) effective immediately.

VI. LAW ENFORCEMENT

Mr. Crowley reviewed the July 2011 law enforcement activity report.

Mr. Crowley updated the board on law enforcement division's strategic plan. He discussed education initiatives as well as compliance and enforcement.

ABC BOARD MEETING

August 16, 2011

3 of 3

VII. MANAGEMENT

Mr. Stroup updated on recent legislative changes.

Mr. Stroup shared highlights from the NC ABC Association Summer conference.

Mr. Stroup gave a week in review for the week of August 6th. Recent storms caused flooding throughout the city which caused system wide power outages. Mr. Tully explained the design of the board's internet infrastructure. Management will begin working on a disaster recovery plan for future occurrences.

VIII. CHAIRMAN DISCUSSION POINTS

Chairman Edwards discussed reducing the size of board meeting material, developing an operational plan. Chairman Edwards will begin working with Mr. Stroup to develop goals for each department.

There being no further business, the meeting adjourned at 1:35 p.m.

Cleveland Edwards, Chairman